

St. Mark's Santa Clara
Parish Annual Meeting
January 28, 2018



Gathered Together in Christ

Dear Ones,

At the beginning of last year, we asked one another, "If 2017 were the best year that St. Mark's has had in its history, what would have taken place?"

We set some pretty amazing goals for our ministry for the year! This document will give you a full report how St. Mark's lived up to our dreams in 2017. The first five pages give an overview of our accomplishments in the past year, followed by more detailed individual reports of our various ministries.

I hope you will take time to read this document and share it with other parishioners. I continue to be blown away by the gifts and talents of our church. Thank you for the many years you give to this outpost of God's Kingdom!

In Christ's Love,

The Rev. George Anne McDonnell
St. Mark's, Santa Clara

Our Public Face



“You speak in my heart and say, ‘Seek my face.’
Your face, Lord, will I seek.” Psalm 27:11

Our public face includes all the ways we made ourselves known in the wider community. In 2017, we promised to have regular work days to keep our campus beautiful. We also said we'd be working on our website. And we vowed to get to know our neighbors!

Here's what we accomplished in 2017:

Neighbors:

Six teams walked through our surrounding area in February, chatting with our neighbors and asking what kind of events they'd like to see us provide in our Community Center — it turned out to be very fun and not scary at all!

Grounds & Facilities:

We moved the Rector's office to Community Center
We converted the Rector's old upstairs office into a 24-hour Security Office
We moved the Church Library to Chapel
We cleaned up the Community Center, especially Rooms 19 and 20
We installed a flat-screen monitor in Community Center
Painted and installed new furniture in the church office
Our Community Center and grounds are looking more beautiful than ever!

Website & Social Media:

We redesigned our website and developed all the content (introduction to the parish TBA)

Communications:

We distributed flyers and ads that brought in many people from the community for multi-faith dialog, classes, lectures, family events, and special services.

Extending our Hearts

“Deep within,
I will plant my law;
not on stone
but in your hearts.”

(paraphrase of Jeremiah
by David Haas)



Extending our Hearts in **our church** includes work on the “inside” of our church like:

- St. Mark's 20/20 (plans for redeveloping our property)
- Family Events at St. Mark's
- Pastoral Care
- Hospitality Guilds

Here's what we accomplished in 2017:

St. Mark's 20/20:

- selected the non-profit Palo Alto Housing as our development partner
- met with city and county officials
- gathered support from the IAF and regional community organizing committee
- engaged an architect
- brought in a preschool consultant
- made connections with our neighbors and local businesses

Family Events:

Our Spring Nonagenarian Birthday Party was a big success!

The Fall Family Festival was a huge success, with over 75 families attending.

Our Parish Thanksgiving Dinner was overflowing with good will and good food, as always!

Our St. Mark's Preschool hosted a very fun "Cocoa, Cookies, and Carols" party in December

Pastoral Care:

Our team expanded with the inclusion of Rev. Mary Morrison & Bert Nagarsah.

Hospitality Guilds:

Our guilds continue to provide lovely breakfasts following the services.

Spiritual Oasis

One thing have I asked
of the Lord;
one thing I seek;
that I may dwell
in the house of the Lord
all the days of my life.”
Psalm 27:5



Spiritual Oasis includes opportunities to worship outside our walls.

Here's what we accomplished:

We called a wonderful new Music Director, Dr. Lee Steward, whose expertise includes working with children's choirs and music camps (and he's a great tenor!)

We distributed Ashes-to-Go in our parking lot

Our grand procession for Palm Sunday featured a real donkey!

We established weekly chapel for our St. Mark's Preschool children

The Santa Clara Chorale benefit concert for St. Mark's in June was a big success!

We had some wonderful classes and lectures:

- Biblical Hebrew, taught by our wonderful Jonathan Homrighausen
- Joseph His Famous Coat, and His Infamous Brothers (also Jonathan!)
- Recovering a Christian Spirituality, with visiting presenters:
 - Ignatian (The Rev. Jim Blaetner, Santa Clara University)
 - Franciscan (Sr. Sarah Kohles OSF, Sisters of St. Francis, Dubuque Iowa)
 - Anglican (our own Bishop, The Rt. Rev. Mary Gray-Reeves)
- The Art of Christmas, presented by Dr. Patrick Hunt of Stanford University

We celebrated the Diaconate Ordination of Jani Wild at Trinity Cathedral in June!

We had a wonderful parish retreat in September at El Retiro Center in Los Altos

Our Celtic Mass in November was so popular we repeated it through Advent.

Our choir presented a beautiful Festival of Nine Lessons and Carols in December

We offered a Blue Christmas service for those who are in pain at Christmas time

Our Christmas Family Service and Christmas Eve "Midnight Mass" were glorious!

A warm thank you to EVERY member of St. Mark's! It is your ministry of practice and presence that makes St. Mark's the beautiful spiritual oasis that it is!!

Update on The Legacy of the Lion



For 60 years, from the earliest days when the land was given to St Mark's and we started with a small cabin, to the building of our first church sanctuary space in the hall, to the building of our beautiful church and our education building, St. Mark's has been an outpost of God's Kingdom in Santa Clara County —the Legacy of the Lion is helping to ensure that we will continue to be that outpost of the Kingdom for a long time to come!

We are working hard to utilize our Community Center as a place for our neighbors of all ages and faiths to gather, learn, and be enriched. We are doing that by creating programming for people of all ages with a particular eye toward growing programs for youth and families in particular, as well programs for people in the 2nd half of life.

To help with these new directions, a number of parishioners have already stepped forward to give money to Legacy of the Lion fund. The Legacy of the Lion is about creating a future for our St. Mark's Community Center in hopes that our center will:

- Help St. Mark's ministry will thrive and grow
- Help invite families into our Community Center and Church
- Allow us to use this wonderful campus to its fullest

The Legacy of the Lion is enabling us to provide for:

- Our Community Center Youth Director, Jacqueline Quinn
- Our Music Ministry (including a wonderful summer children's music camp: "I AM KID, HEAR ME ROAR!"), under the direction of Dr. Lee Steward

The Lion is on the move! If you would like to join the Legacy of the Lion Society, you can give a gift of any size to our campaign. Just write Legacy of the Lion in the memo line and your gift will go toward ensuring that St. Mark's continues to be the God's outpost at 1957 Pruneridge Avenue.

Accomplishments:

The Legacy of the Lion now has over \$12,000 on account.

MINISTRY REPORTS -- What we did in 2017!

Pastor's Report

The heart of the Christian practice of Eucharist can be stated as, “The Christ in Me recognizes and sees the Christ in you.” That is why we gather Sunday in and Sunday out; to notice God’s movement in ourselves, in others, in our community and in our world. Conversely, when we see something wrong in our community, our lives, our world, the Holy Spirit gently nudges us to do what we can to set things right.

Being Church is not about our buildings. Being Church is about our relationships. Being Church is about building the Kingdom of God. It can be difficult to see God’s movement and to see the Kingdom coming near to us. Being church is about recovering our sight to see God’s movement and the Kingdom of God right here right now. There are 31 times in the Bible where Jesus heals the blind; those healings of lost vision, lost sight include us.

Part of my position as your priest is to name the unseen and to name the vision. How blessed I am to be able to do that for this amazing outpost of God’s Kingdom here in Santa Clara.

God is moving at St. Mark’s!

How do we begin to even sum up the many ways that Holy Spirit showed up abundantly at St. Mark’s? I saw God in the dedication of our Vestry to set some pretty high goals in 2017.

Public Face

Our public face was greatly improved as we freshened up many of our building offices spaces, creating a beautiful office space for me in our community center where I am more accessible and available. Our main office was painted and the office position was restructured into two part-time positions— one for church and one for preschool. Those positions will be filled early in 2018.

Our dream of having a work trade sexton (caretaker of our grounds) became a reality as my old upstairs office was turned into a 24-hour security office and we invited George Gonzalez to be our sexton. We are so privileged to have such a talented, hard-working fellow on our campus.

Our Vestry worked so hard to make all those office spaces more professional and lovely. Thanks to Jozef and Dave of our Vestry, Carol our treasurer, and Shari Corbett and friends for painting my office.

Our new website is all set to go and is just waiting for us to hire an office church assistant to do the work of helping to keep our website up-to-date.

Extending our Hearts

Holy Spirit has blessed St. Mark's with a big-hearted presence that is filled with generosity and love. Our goals for extending our hearts included our work with 20/20. If 20/20 were moving any faster, I think my chest would explode! We have achieved far more in one year than I could have possibly imagined.

We have slowly grown our Pastoral Care team and in 2018, the work of pastoral care will come to greater fruition.

Legacy of the Lion fund was probably the brightest and best accomplishment this year as we collected close to \$15,000 for the growth of children and family ministries.

Your generosity to that fund meant that we:

- Hired Jacqueline Quinn to put together our Fall Festival which drew 116 people to our campus
- Created new friendships with our neighbors, such as PACE and Crestview Dental and others
- Began to dream of developing a music camp for children in our neighborhood—this will come to fruition in 2018
- Saturday family events exploded as we moved from 8 people at our first event, to 41 at our 90's birthday party and even 116 at our Fall Festival

While there were setbacks in the loss of Carrie Morton and Kate Mikami, what has emerged is a stronger preschool program that is working toward being in compliance with state regulations and looking at the opportunity to expand our Preschool hours in 2018. See the report on Preschool for more information.

Spiritual Oasis

First and foremost, our worship and being a place of solace in the hustle and bustle of Silicon Valley is our top priority. God abundantly shows up in so many ways in our worship—in Lee Steward's gift of music, in the grand procession of Palm Sunday, in our Holy Week, and many more. While we still have many goals for 2018, the place I see God moving every week is in our presence together in worship. Nothing fills my heart with greater joy than our "re-membering" together in the body of Christ.

Our annual retreat was well-attended and all reported having a very good time. Our many lectures—from Bishop Mary to Professor Patrick Hunt—were welcomed and quite successful.

I see so many people walking our grounds, sitting on benches, and enjoying this campus! I love the way we are church together; the way we welcome others to be enjoy this place and sacred space—from the Igbo Congregation to the Compassionate Friends, from AA to the Reclamation Church plant group. We continue to abundantly show our love of God while serving our neighbors.

Thank you St. Mark's for a wonderful first full year together. I look forward to a transformational 2018 together!

Rev. George Anne McDonnell

Senior Warden Report

The Financial picture at St. Marks looks very good based on the reports from the Treasurer; however, please remember that we have been supported by a forgiveness of our “Fair Share” and we have also been the beneficiaries of a Diocesan Grant.

The smaller upstairs classroom has been rented. This represents additional income to the church.

The Sexton Office is now occupied and we are receiving work in exchange for the use of the space. George Gonzalez is our sexton for security and facilities management.

Rev. George has arranged for our current preschool teachers to cover the duties for the preschool. Arrangements have been made for a Preschool consultant and we have hired an interim Preschool director. All of the office staff positions have now been filled. The office has been painted and rearranged with new furniture that provides space for our two new part-time office staff (preschool administrator and parish administrator). Between the two employees, the office will have someone present from 9:00- 5:00 Tuesday through Friday. On Mondays, the office will closed, allowing time for staff meetings and training. Kudos to Rev. George for her work to make all that happen!

Many thanks go to Jackie Quinn for her work! We had a Wellness Faire on January 21. 1:00 – 4:00 pm and featured a Preschool Open House. There were 21 vendors who participated and many expressed interest in doing so again. The open house had at least five families express interest in St. Mark’s as a preschool option.

Our Sunday School program continues to not meet our goals. We are looking to hire a person to specifically develop the Sunday School program. —Jozef Antolin

Junior Warden and Facilities Reports

The year 2017 was one of great change around our campus. We have concentrated on rearranging, reorganizing, and remodeling to better meet the current and near-term needs of our congregation and enable the growth of ministries old and new. In light of the great progress on the 20/20 front, we have taken the approach of planning just for the next 3 years. It’s amazing what can be done with a good cleaning, a coat of paint, and a little love!

Over the summer, we moved Rev. George’s office down to ground level in Community Center, cleared out rooms 19 and 20, moved all of our tables and chairs into room 20, consolidated our storage cabinets, and moved our books-for-sale/sharing into the Fireside Room. The result is a much larger, cleaner, and more welcoming community center space that can be used for more types of gatherings. George’s new office, in the space previously used for library/storage/meetings, is now much more accessible and welcoming. The parish library has moved into the chapel, which we hope to give a similar face lift this year. Over the holidays, we mostly completed a grand overhaul of the parish office.

The Rector’s former (upstairs) office has been converted into a live-in security office, and we have cleared out the room next door to it (room 16) and rented it out to a children’s

therapy company. These changes give us a little more income and a lot more presence on campus and community engagement. We are considering a similar cleanout and rental of the upstairs Sunday school room, along with setting up a nice, new, ground-floor Sunday School.

The preschool has a newly painted fence, several new or refurbished cars/trikes, new sand, and some other upgrades in the playground, and freshly power-washed playground structures. We purchased a power washer, and are gradually using it to clean up other walkways and walls around the campus. Along with all this, we have redone our phone and wireless systems, done some tree maintenance, and are experiencing peaceful transfers of power in the Arboreal, Electrical, and Memorial Garden committees.

We have a bunch of projects and work days planned for next year, starting with the rose pruning next weekend, and continuing with Community Center, Chapel and parking lot upgrades. Please join us for these, and/or contact me if there is any particular project you'd like to work on, have prioritized, etc. —David Muller

Facilities committee

The St. Mark's Facilities Committee oversees all of the outside congregations that use the Facilities of St Mark's. Five new members are needed on this committee to help with ongoing contact of these congregations to be sure that everyone is on the same wavelength. Contact the Junior Warden if you are willing to help with this committee.

—Barbara Snyder

Memorial Garden committee

The St. Mark's Memorial Garden is on three sides of the church, and includes a meditation path as well as places of interment of cremains. Current cost of interment is \$1000/person, and many pay this in advance to reserve a particular place. Memorial plaques are mounted on the sides of the church building or in meditation centers. The Memorial Garden committee oversees the map of interred cremains and the maintenance of the area. We have been working on a Memorial Garden master plan (for trees, plants, benches, paths, markers, and pads) and a schedule for update and maintenance. Contact the Junior Warden if you are willing to serve on this committee.

—Barbara Snyder

Stewardship Report

In an effort to try something new, the Stewardship Committee implemented a new approach to giving this year. Rather than focusing on pledging to help keep the church afloat and the lights and heat on, the emphasis was placed on individuals searching their hearts and reflecting upon their relationship with God and our church. Parishioners were encouraged to give to further God's work through St. Mark's ongoing outreach and mission work. Consecration Sunday was celebrated with a lovely catered luncheon.

The goal for Stewardship was to simply increase giving for 2018 over that received in 2017. We are so grateful for the generosity of our parish. Thus far we have received pledges that are more than 20% over last year. Thank you to everyone who expressed confidence in our precious church by supporting the Lord's work.

—Patti Wilczek

"St. Mark's 20-20" Report

St. Mark's 20-20 made great strides in 2017 towards "Extending Our Hearts" and "Creating a Spiritual Oasis," advancing our plans to reach out to families and children, support our seniors, expand affordable housing, and provide a vibrant, new community center for Santa Clara. In this endeavor, it has become increasingly apparent that St. Mark's physical infrastructure is in serious decline, incapable of delivering the services to realize the dream. The vestry recognized this in 2017, and made a decision to move forward with redeveloping the buildings and grounds surrounding the sanctuary.

After interviewing non-profit and for-profit developers, we elected to engage Palo Alto Housing, a successful non-profit developer. Since partnering with Palo Alto Housing, we have met with city and county officials, drawn support from the IAF and regional community organizing committee, engaged an architect, brought in a preschool consultant, and made connections with our neighbors and local businesses.

20-20's preliminary plan is to: (1) Build up to 100 units of affordable senior housing, mainly one-bedroom apartments; (2) Expand the preschool from less than 2,000 to 5,000 square feet, and offer full-day education and care services, based on a 70:30 market and non-market rate business model; and (3) Rebuild the community center and offices to provide an inviting spiritual oasis for Santa Clara and the southern county.

20-20 will be financed through a combination of county and city funds, tax breaks, and a land-based loan. This project is divided into three phases, and Palo Alto Housing continues as St. Mark's partner through all phases: pre-development (one year), construction and development (two years), and operation (ongoing).

There is a lot of work to be done, and your thoughts and prayers are needed more than ever. Our next and most immediate step is to hold a series of meetings early this year with church members to gather your ideas on the shape, scope, and impact of the new St. Mark's campus. The goal and the dream is to be up and running in 2020.

—Karl Kadie

Liturgy Report

The liturgical team has worked to create a spiritual oasis over the past year. We have occasions of both joy and sorrow during the church year, and in the individual lives of our church family, and our team works together to provide the opportunity for people to worship and respond to worship according to their personal needs. All members of the worship team, including clergy, altar guild, musicians, readers, Eucharistic ministers, greeters and others, help during regular and special events to provide a background that allows the newcomer or old-time member to meet God and the church, responding according to their own situation.

Holy Week provided an opportunity to walk with Jesus. Our Palm Sunday was all joy (even the donkey was cheerful!), and we began the service outdoors to share our joy with the neighbors. As we went through the week, we ate the last meal with our church member and Jesus, mourned his death on Good Friday, and celebrated a fine Easter Vigil on Saturday night, beginning again in the outdoors as we lit the first fire of Easter. Then Easter Sunday dawned, with its 8AM quieter service and the 10AM joyful service full of music, followed by an exciting Easter egg hunt —all to help each of us celebrate the Resurrection as it is meaningful to us.

The quieter seasons of the year likewise allow the opportunity for finding a spiritual oasis. We had a wonderful "Celtic Mass" in November that was so well-received that we continued its liturgy for three Sundays. On the third Sunday of Advent, we again this year celebrated the traditional Festival of Nine Lessons & Carols.

For Christmas, we had multiple ways to worship together, starting with Blue Christmas, allowing the sad or mourning to worship in a way that provides comfort. The Christmas Eve family service provided a casual, fun environment with lots of Christmas music and The Story. The Christmas Eve late service started with a carol sing and then a full Eucharist with lots of music.

This year (as in many years) we had several long-time members die—a sad loss to St. Mark's and a harder loss to the families. These memorial services gave us a chance to say goodbye, but also to learn more about their lives and to meet their families in sorrow.

The Liturgy team meets as a group to discuss ways to make the worship experience a more spiritual one throughout all seasons and occasions.

— Eloise Pelmulder

Music Report

The music program at St. Mark's provides a welcoming, supportive place for singers of all ages. The adult choir sings a wide variety of music during weekly services and High Holy days, from Renaissance to the 21st Century. This year, we welcomed a new music director/organist, Dr. Lee Steward, who is offering a summer choral music workshop for kids, 5-11 years old, entitled: "I am kid, hear me roar!" The workshop, Monday, June 25 - Friday, June 29, 9:00am-3:00pm (before/after care is available) will include a fun and exciting approach to choral singing, organic lunches and snacks, as well as daily mindfulness, breathing, and yoga exercises. Along with an amazing week of singing, the workshop will welcome a choral commission by New York City composer, Gerald Busby, focusing on St. Francis of Assisi and his spirituality around animals. The workshop will engage students' learning of the world-premiere work, culminating in a partial performance at 2:00pm on Friday, June 29 and a complete performance on St. Francis Day, Sunday, October 7 at 10:00am. All church members are invited to attend both performances.

—Lee Steward

Altar Guild Report

Your Altar Guild continues its ministry of service “behind the scenes.” It is our pleasure and honor to help prepare for services. Priest’s vestments, altar linens, candles, flowers, and the accoutrements of the Eucharist are our main focus of activity.

Fresh flowers on the altar come from dedications of parish members. To reserve a flower dedication for memorials, birthdays, or other occasions, please check the chart in the back of the church and follow the simple directions. (And, you get to take home the flowers after the service!)

The Altar Guild is looking for a few new members. We are a little short-handed, and would gratefully welcome some new comers to enlarge the teams, and distribute the work load, such as it is. At the present time there are only women in the Guild, but we are an equal opportunity ministry. Previous experience is not necessary. We’ll train and all we ask are willing hearts and hands. Altar Guild is a wonderful way to take a step into more participation into the life of St. Mark’s, and we prayerfully invite any of you to consider joining our group.

To Jean Platner, we give special thanks for the seamstress skills and generous gift of her time to the linens she has provided us. —Susan Robertson

Pastoral Care Report

The St Mark’s Pastoral Care committee includes people willing to make regular visits to parishioners unable to join us on Sunday morning. Training is available for anyone interested. Usually visitors go out in pairs to visit; often a more-experienced person with a less-experienced person. Five new members are needed on this committee to help with visits so that no one person is overburdened. Contact Rev. George if you are willing to help with this committee.

Skyline Morning Prayer: Every Friday morning since 1984, members of St Mark’s visit residents of Skyline Healthcare and then conduct a service of Morning Prayer. Skyline is on Forest Ave next door to O’Connor Hospital, very close to St Mark’s. New people are welcome to join this vital ministry. Contact Barbara Snyder at 408.293.0109, snyderdb99@hotmail.com —Barbara Snyder

Outreach Report

St. Mark's Outreach Ministry strives to actively involve our congregation in programs that address the needs of the people in our community. With various ways to contribute either in material donation or direct service everyone has an opportunity to show God’s caring for the less fortunate. We support programs that fit the following criteria:

- are caring for people in need
- have demonstrated effectiveness
- have low administrative costs
- avoid replicating existing programs

Santa Maria Urban Ministry

A big focus of Outreach is the support of SMUM. We do this in several ways. The Outreach box at the back of the church provides a means for ongoing donations of food and clothing. In addition, there were several targeted collection drives and special donations. These efforts repeat annually:

- *Easter Baskets (April)* This is a special Outreach effort by the Sunday school children. They made beautiful Easter baskets that were distributed to the children at the SMUM ABC Playtime preschool.
- *School Supplies Drive (July/August)* Items included: backpacks, pencils, pens, paper, and the like.
- *Socks and Undies for the Homeless (October)* We collected 149 pairs of socks and 25 pairs of underwear
- *Untrimming the Tree (November/December)* We collected new toys for the children (47) and money for \$25 gift certificates (8) for the teens. That makes this year's total 55 gifts.

Direct Outreach to the Needy

This year we continued to do direct outreach by serving dinner at the San Jose Family Shelter. We prepared and served spaghetti dinners March 31, June 30, September 29 and December 31. Individual contributions to these dinners include baking bread, making cookies, stirring sauce.

—Rich Barber

Newcomers Report

St. Mark's welcomed nine newcomers this year and hosted a Newcomers Reception in September at Rev. George's home. We are always looking for parishioners who are willing to be on duty one Sunday a month to help greet newcomers at the back of the church and invite them to sign the guest book. We also are looking for willing volunteers to assist Rev. George with

Hospitality Guilds Report

Last January we launched St. Mark's Hospitality Guilds with the following goals in mind:

- Provide a more welcoming environment for newcomers and regular parishioners before and after service
- Provide better food and beverages during "coffee hour" that compels people to the Community Center to foster a greater sense of community
- Establish a program of hospitality that gets more parishioners involved in the work of Sunday service
- Develop working groups of parishioners who will pray for one another on a regular basis

Over the course of 2017, the five Hospitality Guilds have done a remarkable job, increasing the number of people involved in greeting, ushering and serving far more delicious and appealing food offerings following each Sunday's 10:00 service. Where previously we had the same one or two people setting up weekly coffee hour, we now have at least five people per week accomplishing this task. Furthermore, we're not relying on the same three or four folks for ushering on a regular basis.

In addition, the number people coming to the Community Center following service has more than doubled since implementing Hospitality Guilds, and people are lingering to socialize for more than an hour after service weekly. The Guilds have had a successful first year. Warmest thanks to all who have made the initial pilot so effective.

Preschool Report

We had a full year with many changes. Our board continued to meet on a monthly basis to assist the Preschool Ministry with events, finances and strategy for moving forward. We had major transitions, as both our preschool administrator Carrie Morton, and our preschool director of many years, Kate Mikami, left the staff. While this was a big transition for our preschool, the remaining staff of Miss Premala and Miss Jasmine stepped up to help run our ministry with diligence and faith, and Jacqueline Quinn has agreed to serve as interim preschool director. At the end of 2017, we gave Miss Premala and Miss Jasmine bonuses that equaled a tithe of the preschool profit, in recognition of their fine work.

Here are the accomplishments of 2017:

Thanks to our treasurer, Carol Korzow, and our bookkeeper, Sue Evanicky, we at last had our own budget.

The Preschool Board (a subcommittee of the Vestry) met twice jointly with the Vestry. Our Preschool Board worked toward a Protocol document to help the relationship between the school and the church function more effectively.

We held a graduation, Halloween party, pajama day, and other fun events for our preschool children.

After Miss Kate's departure, George reached out to all families of the preschool, held meetings with parents and parishioners to field questions and concerns. We did not lose any families due to the sudden transition.

Our board also continued to work steadily on creating plans for 20/20 and how we will manage preschool during that transition, and we created a relationship with the Felton Institute in San Francisco to help with planning the transition. We also began to meet with Palo Alto Housing to think about our future early childhood education center.

While there were so very painful transitions in 2017, there was also great care, nurturing, and love of children that took place in this ministry.

The Preschool Board this past year was comprised of: Becky Unger, Shari Corbett, Dave Mueller, Pat Flot, Michele Fagan, and Shari Corbett (convener). George, our priest, is ex-officio as is our director.

—Shari Corbett

Saint Mark's

Profit and Loss Preschool and Church

	2017
Church Income	\$ 287,637
Church Expense	\$ 298,924
Net Church Income or Loss	\$ (11,287)
Preschool Income	\$ 180,039
Preschool Expense	\$ 145,279
Net Preschool Income or Loss	\$ 14,760
Total Church and Preschool Income or Loss	\$ 3,473

St. Mark's Episcopal Church

Restricted Funds

Expenditures and Status at 12.31.2017

Restricted Fund	2017 Expenditures	Purpose	Balance at 12.31.2017
Memorial Gardens and Grounds	\$5,929.00	Raise the canopy of 9 trees. Pruned the Palms, Updated the Plaques	\$3,625.22
Capital Fund	\$3,564.41	Installations and renovations to the new Seton Quarters.	\$25,890.63
Legacy of the Lion	\$1,811.05	Youth and Family programming including our Fall Festival and build up to our Health fair in 2018	\$12,658.31

01/23/18

St. Mark's Episcopal Church
Profit & Loss
 January through December 2017

Ordinary Income/Expense

Income

501 · Pledge Payments	
Special Ask - Shortfall	14,000
501 · Pledge Payments - Other	175,738
Total 501 · Pledge Payments	<u>189,738</u>
502 · Plate Offerings	24,804
510 · Facility Use Income	
511 · Facility Use AA	13,250
512 · Facility Use-Other	10,832
513 · Facility Use-Parking Lot	12,760
Total 510 · Facility Use Income	<u>36,842</u>
520 · Fund Raising	
Amazon	30
523 · Santa Clara Art & Wine Festival	1,641
527 · E-Scrip	221
529 · Other	92
Total 520 · Fund Raising	<u>1,983</u>
530 · Pastoral Income (Wedd/Bapt)	225
540 · Donations and Contributions	3,935
541 · Diocesan Grant(s)	25,000
544 · In Memorium	70
545 · Bequest Donation	284
547 · Program Workshops	
547.1 · Chair Yoga	873
547.2 · Youth Ministry	312
547.3 · Bay Area Older Community	300
571.9 · Other Workshops	340
Total 547 · Program Workshops	<u>1,825</u>
550 · Christmas Offering	50
560 · Easter Offering	1,035
570 · Other Income	
579 · Inkind Donations	1,198
571 · Investment Income	89
572 · Miscellaneous Income	1
576 · Other Income - Other	310
577 · Search Committee Activities	250
Total 570 · Other Income	<u>1,848</u>

01/23/18

St. Mark's Episcopal Church
Profit & Loss
January through December 2017

Gross Profit	287,639
Expense	
700 · Church Expenses	
710 · Salaries & Wages	
711 · Rector	30,132
712 · Music Director	19,267
713 · Administrator	30,346
715 · Nursery Care	2,550
716 · Clergy Supply	500
718 · Clergy Temporary Supply	750
Total 710 · Salaries & Wages	<u>83,545</u>
720 · Personnel Benefits	
721 · Housing Allowance-Rector	51,343
722 · Pension Fund	17,186
723 · Medical Insurance	26,253
724 · Auto Allowance-Rector	455
725 · Book Allowance-Rector	16
726 · Continuing Ed/Conference-Recto	3,704
726.1 · Staff Enrichment/Training	171
727 · Payroll Taxes (Employer)	7,273
728 · Workers Compensation	(60)
729 · Disability/Dental Insurance	3,875
Total 720 · Personnel Benefits	<u>110,216</u>
730 · General Operating Expense	
Contract Services - Other	1,400
Office Furniture and Equipment	1,169
Computer Software	1,397
731 · Insurance	7,330
732 · Copier Costs	6,380
733 · Computer Equipment and Services	2,271
734 · Advertising	29
735 · Office Supplies	4,225
735.5 · Website	1,301
736 · Telephone	2,226
737 · Postage	421
738 · Property Taxes	1,193
739 · Licenses, Dues & Subscriptions	936
739.5 · Accounting - Contractor	12,512
Total 730 · General Operating Expense	<u>42,792</u>

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St. Mark's Episcopal Church
Profit & Loss
 January through December 2017

740 · Outside the Parish	
741 · Diocesan Assessment	2,500
Total 740 · Outside the Parish	<u>2,500</u>
750 · Utilities	
751 · Electricity	3,482
752 · Gas	2,961
753 · Refuse	2,616
754 · Water & Sewer	3,993
Total 750 · Utilities	<u>13,053</u>
760 · Parish Life	
761 · Industrial Areas Foundation	1,500
762 · Altar Guild	
762.1 · Altar Guild Donations	(1,029)
762.2 · Altar Guild Expenses	2,758
Total 762 · Altar Guild	<u>1,728</u>
763 · Liturgy Supplies	1,271
764 · Fellowship	2,357
766 · Stewardship	300
769 · Coffee Hour Donations	(72)
769.1 · Coffee Hour Expenses	36
Total 760 · Parish Life	<u>7,121</u>
770 · Music & Education	
771 · Adult Education-Cost of Books	101
772 · Adult Education Book Sales Rev	(207)
773 · Adult Education	148
775 · Choir	208
776 · Organ and Piano Maintenance	840
777 · Guest Musician	10,900
Total 770 · Music & Education	<u>11,989</u>
780 · Maintenance	
781 · Maintenance Supplies	1,049
782 · Maintenance - Minor Repair	1,751
783 · Janitorial Maintenance	11,888
784 · Grounds Maintenance	11,615
785 · Maintenance - Major Repair	76
786 · Rental of Equipment	38
Total 780 · Maintenance	<u>26,417</u>

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St. Mark's Episcopal Church
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790 · Miscellaneous	
793 · Vestry Expenses	-
796 · Bank Fees	293
797 · Payroll transaction fees	975
798 · Other Expenses	25
Total 790 · Miscellaneous	<u>1,294</u>
Total 700 · Church Expenses	298,927
Net Ordinary Income	(11,287)

Saint Mark's 2018 Budget

Income

Pledge Income	158,070
Plate Offerings	21,080
Income from Congregation	179,150
Income from Facility Use	44,850
Total Fund Raising and Donations	3,460
Total from Christmas and Easter Offerings	1,035
Total from Community Center and Program Workshop	1,525
Diocesan Grants	25,000
Total of all Revenues	\$ 255,020

Expenses

Salaries & Wages	84,723
Personnel Benefits	104,104
General Operating Expenses	33,630
Utilities	13,050
Parish Life	6,513
Music & Education	1,095
Maintenance and Grounds	17,745
Miscellaneous	1,300
Total Expenses	\$ 262,160
Net Loss	\$ (7,140)